



January 01, 2018

RE: Agreement to Work Excess Weekly Hours

Due to recent changes to the Employment Standards Act, 2000, Reizt Inc. is required to obtain approval from the Ministry of Labour in order for employees to work more than 48 hours in a week. This new law took effect March 1, 2005. In order to obtain approval, Reizt Inc. is required to enter into an Hours of Work Agreement with those employees who agree to work more than 48 hours in a week.

As you know, in order to meet our client demands, it is often necessary to work beyond the standard limit of 48 hours in a week. Accordingly, we are requesting that you consent to work more than 48 hours up to a maximum of 60 hours per week.

Enclosed with this letter is a copy of the publication "Information For Employees About Hours of Work and Overtime Pay" that explains your rights and obligations under the Employment Standards Act, 2000 with respect to hours of work and overtime. This agreement will remain in effect from January 01, 2018 until December 31, 2020 or until your employment is terminated with Reizt Inc.

If you consent to entering into an hours of work agreement, please sign the Agreement below.

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Applicant's Name

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Signature

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Date

